

# St Mary's Catholic Federation, Carshalton

St. Mary's Catholic Nursery & Infant School  
West Street, Carshalton, Surrey, SM5 2PT  
Tel: 0208 647 5711

Email: [office@stmarysinfschool.org.uk](mailto:office@stmarysinfschool.org.uk)

Web address [www.smcs.org.uk](http://www.smcs.org.uk)

St. Mary's Catholic Junior School  
Shorts Road, Carshalton, Surrey, SM5 2PB  
Tel: 0208 647 4342

Email: [office@stmarysjunior.org.uk](mailto:office@stmarysjunior.org.uk)



St. Mary's  
Catholic Federation

## London Borough of Sutton - Archdiocese of Southwark

**Executive Headteacher: Mrs. S. Hulme**

Monday 13<sup>th</sup> July 2020

Dear Parents and Carers,

### Return visit to school on Thursday 16<sup>th</sup> July for pupils not currently attending school.

As promised on the newsletter last week we are arranging for the pupils who are not currently attending school to have a drop in time. We also request that you also return school reading and library books together on this day whilst picking up a summer learning pack and collect any possessions previously left in school before the closure in March.

To enable this visit to happen while keeping distancing measures in place, we are inviting each child with one parent to come in to school on a staggered time system. Parents are also asked to remain at a distance as indicated, leaving the child only to approach the staff. This will be in order of the first letter of the child's surname e.g. if the surname is "Wilson" your time slot would for entry at 4.35 pm. If your surname is Morgan, your time slot would be 4.10pm.

**Entry time slots by surname: -**

**3:45 - A-H**

**4:10 - I-O**

**4:35 - P-Z**

Please bring a bag to carry your bulky load home with you. You will be able to see the staff but only at an appropriate distance- enough to enjoy saying "Hi" and wish each other a happy holiday.

We thank you in advance of keeping to the request of promptly vacating the Sutton grounds allowing the next group access.

Each class will have their own dedicated meeting area: -

**Yr Reception- Entry by gate 4, in the alleyway**

**Yr 1 - Entry by gate 3, on West Street**

**Yr 2 - Entry by gate 6, in the alleyway**

**Yr 3 & Yr 4 - Lower playground**

**Yr 5 & Yr 6 - Upper Playground**

We look forward to seeing you.

Kind regards

**Mrs S A Hulme MA NPQH**  
**Executive Headteacher**

(Designated Child Protection Officers:

Executive Headteacher: Mrs Hulme & Deputy Headteacher Mrs. Quinn)

**Safeguarding Statement**

**This school takes notice of and adheres to all the national and local policies and guidance in regard to Safeguarding Children and Young People.**

