

St Mary's Catholic Federation, Carshalton

St. Mary's Catholic Nursery & Infant School
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London Borough of Sutton - Archdiocese of Southwark

Executive Headteacher: Mrs. S. Hulme

2nd September 2020

Information regarding opening Friday 4th September (2)

Dear Parents and Carers,

Rather than bombarding you with information all in one letter, we are going to send you a number of updates as the days proceed.

Firstly, the arrangements for **drop off** and **collection**

Drop off, Collection and Social Distancing

We continue to ask parents to follow the social distancing requests and follow signage in each school. We have carefully thought this out and designated routes will only be effective if everyone follows the guidance. For the safety of both children and adults we have worked out one way routes with opportunities for wider circulation and as included in the previous letter we ask all adults to wear masks when entering the school grounds. Children can wear masks on arrival but will need a small plastic receptacle to put them in once entering the school building. This is to stop them fiddling with them in class and possibly raising contamination levels.

Designated drop off areas will be in place with only one adult accompanying their children to school. Adults must keep to designated drop off areas and leave the school site immediately. No parents will be allowed in school without an appointment and we ask that you arrive promptly to prevent pupils entering late via the office as parents would need to sign them in for these occasions.

The School Day

As notified previously the school will have an early closure on a Wednesday afternoon until further notice. Learning time has been taken account of and will be fulfilled by an earlier start in the day and shorter lunchtimes, ensuring statutory teaching time remains. This time on a Wednesday will also allow additional cleaning to be carried out.

Year Groups	Entry time into school	Drop off and collection point	Time for collection
Nursery	8.55 am (morning session) 12.15 pm (afternoon session)	Gate 5	3.15 pm
Reception	8.40 am	Gate 4	3.15 pm
Year 1	8.35 am	Gate 3	3.15 pm
Year 2	8.35 am	Gate 6	3.15 pm
Year 3	8.30 am	Walled Courtyard- front of school	3.15 pm
Year 4	8.30 am	Lower Playground via ramp	3.15 pm
Year 5	8.30 am	Upper Playground using pathway below MUGA to external classroom doors	3.15 pm
Year 6	8.30 am	Upper Playground using upper pathway behind MUGA to external classroom doors	3.15 pm
NB . Collection time on a Wednesday for all year groups			1.45 pm

(Designated Child Protection Officers:

Executive Headteacher: Mrs. Hulme & Deputy Headteacher Mrs. Quinn)

Safeguarding Statement

This school takes notice of and adheres to all the national and local policies and guidance in regard to Safeguarding Children and Young People.



School Policies

All school policies will be in operation in full from the start of this new term this includes the wearing of full school uniform, expectations for hair styles and resuming normal teaching. PE lessons will remain as a crucial part of our school timetable and all children will be expected to have a full PE kit for both indoor and outdoor lessons. School back packs (juniors) and book bags (infants) will now come back into use but it would make a great difference to cloakrooms if school coats could be stored in their school bag (juniors) for those children who already have a lightweight navy coat. Daily reading at home will also be re-introduced with the use of reading diaries. The Home School Agreements will be sent home shortly to be completed to signify parental support of school policies. We thank you in advance for this cooperation, especially in these challenging times.

Lunchtime Routines

Lunches are back to normal - infant children -enjoying a school lunch under the Universal School Meal Scheme and juniors either school lunch or packed lunch. This information can be found within the school prospectus on the website.

Zones will be used to keep year group children in their own bubble outdoors.

Music lessons

The school is awaiting clarification on this which will be communicated to parents as soon as we know.

Swimming

We are awaiting clarification on this also.

School Feast Day

Sadly, this year we will not be celebrating this day in the same way. However, we will have a whole school Liturgy and with weather permitting a school picnic for children and staff. Those who normally have school dinners will enjoy a take away lunch on this day.

Welcome to St Mary's

Again, this will not take place in the same way as other years and we will not be able to welcome you into school to meet the teacher. Each year group will communicate the usual messages through Google Classrooms instead. They will include information about expectation and routines in the presentation to be posted on Google. Hopefully you can give each member of staff a safe wave at drop off or collection. Please follow policy for other communication via school email - thank you.

Planning for Recovery

Please send any information into school that has been significant to your child's wellbeing that has happened since 20th March if you haven't done so already. It is important to keep these lines of communication open and will help in our repair planning for individual children and families.

Track and Trace

Please inform the school if your child or any member of the family has been in isolation and for what reason. We will be keeping a record of this information to have an up to date picture. This information will be confidential unless action needs to be taken for any class bubble. We anticipate that all families will welcome the sharing of these facts to reduce any contamination and thank you in advance for co operating in this matter. Children presenting symptoms should remain at home with school being informed.

Please do contact the school if you have concerns or issues that are pertinent to your own family circumstances. We are trying to anticipate parent queries and get information to you but in return we ask that you show respect to the staff in trying to solve any issues, everyone is working hard in preparing the schools for safe opening on 4th September whilst trying to keep abreast of new guidance that sometimes appears late in the evening. We thank you for your support in these situations and are very much looking forward to a complete re opening of the school from Friday 4th September, with the children in Early Years joining us later.

With kind regards

Mrs Hulme MA, NPQH
Executive Headteacher